

# How to find a Registered Interpreter

Guide to using the free-to-access online National Register of Public Service Interpreters

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# Step 1: Go to the NRPSI homepage

https://www.nrpsi.org.uk

# Step 2: Create an account

(Already got an account? Go to **Step 3: Log in** on page 3.) Select the red 'Login to your Account' button in the top right-hand corner of your screen.



#### You should see this popup box.

	Login to your account	× Internet and	
	NRPSI Registered Interpreter	NRPSI Website user	
	NRPSI registered interpreters, please login hare to access your Interpreter's Room.	If you are a regular user of the NRPS1 website and have previously registered, please login here.	
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First-time users need to register a few details before searching the Register. It's quick, easy and **free** to do. Select 'click here'.

You should see this popup box.

Complete the form with the required information and select the grey 'Register Now' button.

NRPSI user registration	×	For Street, or	
All Fields marked with * are required.	Already registered as website user or interpreter	1000	
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Please tick to subscribe to NRPSI newsletter			
By clicking 'Register Now' you agree to our			
Terms and Conditions. Register Now			Register No

You will receive an email from admin@nrpsi.org.uk with your unique confirmation password. Follow the emailed instructions to confirm your registration and input your unique confirmation password.



Once you have confirmed your registration, you can log in.

Log in under 'NRPSI Website user' with your email address and unique confirmation password and click the 'Login' button next to the 'Password' field. Once logged in, you can easily change your password to one that is more memorable.



In future, you will only need to enter your login details once. You can also tick the box next to 'Remember my email address' and/or 'Log me in automatically' to streamline the login process.

### Step 3: Log in

Select the red 'Login to your Account' button in the top right-hand corner of your screen.



You should see this popup box.

	Login to your account	× Internet 199	
	NRPSI Registered Interpreter	NRPSI Website user	NRPSI Website user
	NRPSI registered interpreters, please login here to access your Interpreter's Room.	If you are a regular user of the NRPS1 website and have previously registered, please login here.	
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Log in under 'NRPSI Website user' using your email address and password and click the 'Login' button next to the 'Password' field.

Forgotten your login details? Click on the 'Need help with Email Login/Password' link at the bottom of the popup box to receive an email reminder.

# Step 4: Search the Register

Once you are logged in you will see a yellow 'My Account' and red 'Logout' button in the top right-hand corner of your screen. Webpages will otherwise look the same as when you aren't logged in.

NRPSI National Regist Public Service In	er of nterpreters About Us News Interpreters (	My Account O Logouit	My Account	() Logout
Integraters should be established with vibra e governed by a nationally recog Every integrater on our Regular that are using bolic served. All Registrators are subp	National Register of Public Service Interpreters NRPSI is the UK's independent voluntary regulator of professional interpreters specialising in public service. We maintain a public register of professional, qualitade and accountable interpreters. The National Register is fire of charge to access and searchable infine. The need for defendanch in court to be able to understand the proceedings, using an interpreter if recessary, was identified in the landmark R v liquid Begum Coast of Ageed using which stated. "It's begind the understanding of this court that it did net occur to someone that the reason for her (the defendant's) linenc	Find an interpreter Choose a Language Participation Any Security Clearance Search for Tatepreter Verify registration Surname of Mey, No. Search for Interpreter Click here		

Run your search using the 'Find an interpreter' search bar on the right-hand side of the screen. No matter what page of the website you are on, you will see this search bar.

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Integreters should be established with our governed by a nationally rec	National Register of Public Service Interpreters NRPSI is the UK's independent voluntary reputator of professional interpreters specialising in public service. We maintain a public register of professional, qualified and accountable interpreters. The National Register is free of charge to access and searchable online. The need for defendants in court to be able to understand the proceedings, using an interpreter Thecessary, was storthild in the proceedings, using an interpreter Thecessary, was storthild in the and which starts the reason for her (the defendant's) allence	Find an interpreter Choose a Language Di Fostade LE19 Interpreter Courds for Interpreter Verify registration Surname or Reg. Inc.	Find an interpreter
Every interpreter on our Register has public service. All Registrants are sul	s met the standards that we set for education, training and practice in bject to the NRPSI Code of Professional Conduct and we investigate	Newsletter Subscribe	

Select the language you are looking for from the 'Choose a Language' dropdown menu and enter the first part of the 'Area Postcode' of the interpreting engagement.

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Integreters should be established with what are governed by a nationally recog	National Register of Public Service Interpreters NRPSI is the UK's independent voluntary regulator of professional interpreters specialising in public service. We maintain a public register of professional, qualified and accountable interpreters. The National Register is free of charge to access and searchable infine. The need for defendants in court to be able to understand the procedings, using an interpreter if necessary, was identified in the landmark R v lighal Begum Court of Append using which stand. If is begional the understanding of this court that I did not occur to someone that the reason for her (the defindants) allence	Find an interpreter Choose a Language By Fostcode UE19 UE19 Any Security Clearance Search for Interpreter Verify registration Surname or Reg. No. Search for Interpreter	Choose a Language
Every interpreter on our Register has n public service. All Registrants are subje	net the standards that we set for education, training and practice in ect to the NRPSI Code of Professional Conduct and we investigate	Newsletter Subscribe	

**Note:** You will need to enter the language and first part of the postcode to run your search. These are required search fields.

You can also choose a type of security clearance from the 'Any Security Clearance' dropdown menu. This search field is optional.

Select the grey 'Search for Interpreter' button to reveal the results of your search.



#### Example of search results

In this example, the searched for language is 'Romanian' and the postcode of the interpreting engagement is 'LE19', which is the first part of the postcode for Leicester.

Search results appear in order of distance from the postcode of the interpreting engagement with the interpreter based nearest listed first.

Click on the map icon to see the distance on the map an interpreter is from the location of the interpreting engagement.



Click on the book icon to bookmark an interpreter's details for future reference.



You also have the option of clicking on the 'Show more Details' link (orange text) wherever this appears against an interpreter's record to reveal further relevant information about their professional qualifications and experience.



continued on next page

#### How do I check an interpreter is registered?

Firstly, you can ask to see their NRPSI Photo ID Card. This ID card details the interpreter's name, registered language/s, unique registration number and the expiry date of their registration.

**Note:** An interpreter must renew their registration annually.

You can also verify whether an interpreter is registered by entering their surname or unique registration number into the 'Verify registration' section of the search bar that appears on every page of the NRPSI website.

**Note:** You don't need to create an account or log in to verify an interpreter's registration.





Should you have any difficulties with using the online Register or have any updates for this guide, please email **admin@nrpsi.org.uk**.